



# 2023 Consolidated Annual Performance and Evaluation Report



Prepared by the  
City of West Jordan with  
assistance from:



**Fiscal Year 2024  
HUD Program Year 2023  
(July 1, 2023 to June 30, 2024)**

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## **CR-05: Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

The City of West Jordan's (City) Five-Year Consolidated Plan (Con Plan) for Fiscal Years (FY) 2021-2025/Program Years (PY) 2020-2024 identifies the priority housing, community development, and economic development needs of the residents of West Jorda, and proposes strategies to address those needs and guide the use of entitlement funding received from the U.S. Department of Housing and Urban Development. The Con Plan was developed analyzing important community data and engaging the public via community meetings and stakeholder consultations. The priorities outlined in the Con Plan are as follows:

- Priority #1: Provide decent, safe, affordable housing
- Priority #2: Provision of Public Serivces
- Priority #3: Provision of Public Facilities
- Priority #4: Planning and Administration

In Program Year 2023 (fourth year of the the current Con Plan), the City received \$437,630 in Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD). It also carried forward prior year's funding for multi-year infrastructure improvement projects. During PY 2023, the City advanced its goals and objectives by funding the following activities:

- Emergency Home Repair Program
- Rehabilitation
- Down Payment Assistance
- Public Services to include shelter for victims of domestic violence; dental and hearing care for seniors; emergency rental assistance; hospice and respite care for unhoused populations; and shelter services for unhoused populations
- Public improvement projects to include street and park improvements

### *CARES Act "CV" Accomplishments*

The City received a total of \$612,242 in CARES Act funds. During PY 2023, a total of \$328,806.83 was expended on CV public service projects and \$35,191.14 was used for administration. The Senior Services project provided 11,400 meals to senior preventing infection by facilitation of social distancing. Other public services using CV funds were provided by Family Support Center, South Valley Sanctuary, and Utah Community Action.

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**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**  
*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.*

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Goal #1: Safe and decent Housing	Affordable Housing	CDBG: \$280,000	Homeowner Housing Rehabilitated	Household Housing Unit	400	148	37.00%	80	28	35.00%
Goal #1: Safe and decent Housing	Affordable Housing	CDBG: \$10,400	Direct Financial Assistance to Homebuyers	Households Assisted	25	2	8.00%	1	0	0.00%
Goal #2: Provision of Public Services	Non-Housing Community Development	CDBG: \$39,639	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8240	2613	31.71%	1648	457	27.73%
Goal #2: Provision of Public Services	Non-Housing Community Development	CDBG: \$23,554	Homelessness Prevention	Persons Assisted	120	80	67.00%	24	8	100.00%
Goal #2: Provision of Public Services	Non-Housing Community Development	CDBG: \$10,000	Homeless Person Overnight Shelter	Persons Assisted	685	294	42.92%	137	52	37.56%
Goal #3: Provision of Public Facilities	Non-Housing Community Development	CDBG: \$964,467	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	11710	117.10%	2000	5855	292.75%
Goal #4: Planning & Administration	Non-Housing Community Development	CDBG: \$97,591	Other	Other						

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

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**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Priority #1 for the City is to provide safe decent affordable housing and the City funded the Down Payment Assistance Program, Home Rehabilitation, and Emergency Home Repair. Of all the PY 2023 activities, the Emergency Home Repair Program administered by ASSIST (subrecipient) received the most funding at \$200,000. They assisted 28 low income households and drew down 98% of their award.

Although the Down Payment Assistance program was funded and deployed, no qualified applications were submitted.

Priority #2 for the City is the provision of public services to low income and vulnerable populations. The awarded the following public service agencies (subrecipients):

- a) Senior Charity Care – assisted 50 seniors with vision and dental care
- b) South Valley Sanctuary – assisted 407 unhoused persons with case management and shelter
- c) The Road Home – assisted 52 unhoused persons with shelter
- d) Utah Community Action – assisted 8 persons with emergency rental assistance (subsistence payments)

Priority #3 for the City is the provision of Public Improvements in low income, primarily residential, census tracts. The City did not fund any Public Improvements in the PY 2023 Action Plan but did have carry forward funding that was programmed to Oquirrh Shadows Park Improvements and the Kentucky Drive Sidewalks Project.

The City also funded two positions for draws totaling \$97,591 under the CDBG Planning & Administration.

## CR-10: Racial and Ethnic composition of families assisted

**Describe the families assisted (including the racial and ethnic status of families assisted).**

**91.520(a)**

Race/Ethnicity	CDBG
White	126
Black or African American	9
Asian	3
American Indian or American Native	5
Native Hawaiian or Other Pacific Islander	2
Other Multi-Racial	378
<b>Total</b>	<b>523</b>
Hispanic	73
Not Hispanic	470

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### **Narrative**

The City’s CDBG Program assisted a total of 488 low income persons of which 73 identified as Hispanic. 126 identified their race as White, 9 as Black or African American, 3 as Asian, 5 as American Indian or Alaskan Native, 2 as Native Hawaiian or Other Pacific Islander, and 378 identified as other/multi-racial. It should be noted that there is no data entry field in the eCon Planning Suite for other/multi-racial; and therefore, the totals for race and ethnicity will not match. Additionally, 73 identified as Hispanic or Latinx.

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**CR-15: Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	437,630	\$747,230

**Table 3 - Resources Made Available**

**Narrative**

PY 2023 draws in IDIS for Administration totaled \$94,331; for Public Services totaled \$69,642; for Housing totaled \$156,249; and for Public Facilities totaled \$427,008. 100% of the City’s draws for programmatic funding (\$652,889) benefitted low- to moderate-income persons.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Not Applicable			

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The City target investments were identified in the City’s 2023 Action Plan. 100% of CDBG programmatic funding benefitted low to moderate income persons city-wide.



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**Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

No matching funds were required and there were no local or state funds used to leverage the CDBG funds received by the City during PY 2023.

## CR-20: Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	30	28
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>30</b>	<b>28</b>

**Table 5 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	30	28
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>30</b>	<b>28</b>

**Table 6 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Seventy-eight percent of the overall affordable housing goal was technically met during PY 2023 while the rental assistance goal was exceeded by 40%.

Although the emergency home repair project did not meet its goal of 50 individual homes, 49 individual projects were completed in those 35 homes. 98% of CDBG funding for this project were expended. The average cost per household was higher than expected.

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The City continues to provide downpayment assistance to homebuyers and we receive many inquiries about the program. Over the last several years, the price and availability of affordable units has made qualification for the program difficult for many LMI persons. As the housing market continues to slow in the region we will continue to offer the program.

The City continues to provide a Housing Rehabilitation Loan Program for LMI homeowners. During PY 2023, one homeowner was provided a loan to make extensive repairs on their home.

An emergency home repair and accessibility program is available through our partner, Assist, Inc. During PY 2023 they completed 28 service requests.

While the City of West Jordan is not a HOME participating jurisdiction and no direct CDBG funding for the development of new affordable housing, the City operates as part of the Salt Lake County HOME Consortium. Through the use of HOME funds, the consortium has helped finance the development and improvement of 58 rental housing developments with over 2,000 rental units. Of these units, a total of 36 affordable senior housing units have been developed in West Jordan along with 2 Habitat for Humanity homes. HOME funds continue to be critical in helping support and bring together funding for special needs rental housing developments.

**Discuss how these outcomes will impact future annual action plans.**

In order to address the shortcoming of reaching our goals, we will adjust the budget funding to match performance, or anticipated performance based on the housing market as well as the rapidly increasing cost of building supplies and contractor expense.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	478	0
Low-income	10	0
Moderate-income	0	0
<b>Total</b>	<b>488</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The housing market in West Jordan over the last several years has seen severe rises in home prices and rents. Although the City offers housing programs including downpayment assistance, housing rehabilitation, and emergency home repair to assist West Jordan residents, the economy, supply chain, and contractor shortages, have made these programs difficult for the residents to use. Although the

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housing market has started slowing, PY 2023 was still difficult for LMI residents to buy, rent, or maintain/rehabilitate their existing homes.

The City prioritizes housing programs. In PY 2023, the City allocated nearly 66% of the total entitlement amount to its Priority #1: Provision of Safe Decent Housing.

CDBG staff receives frequent inquiries into the downpayment assistance program, but with the astonishing price of homes in the area almost all applicants who can qualify for the mortgage, receive too much annual income to qualify for the City's program. During PY 2023, two applications were received, but did not qualify because the cost of the house was nearly 50% of the household income. The West Jordan program limits the cost of the house to 35% of household income.

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**CR-25: Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City provides funds to two agencies working to prevent homelessness in West Jordan as well as throughout Salt Lake County. These agencies are The Road Home and South Valley Sanctuary. These agencies provide case management and shelter to unhoused persons.

The Road Home is the single most comprehensive homeless shelter provider in the Salt Lake Valley. They operate the main shelter in downtown Salt Lake and the Midvale shelter which has recently been rebuilt and transitioned from a winter housing shelter to a year-round family shelter. Both facilities serve an average of 7,000 clients over the course of the year.

South Valley Sanctuary provides services to both men and women who are victims of domestic violence. The South Valley Sanctuary developed its first Community Resource Center in the West Jordan City Hall and expanded to an additional 3 locations since then. The resource centers and hotline provide resources available for a broader range of needs without having to shelter all individuals.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

Each year, the City provides funds to The Road Home as they are the lead entity in ending homelessness in Salt Lake County. Their efforts provide homeless persons with temporary shelter, emergency winter shelter and counseling to address issues facing their clients. The City also participates with Salt Lake County by participating in their comprehensive collaborative approach to end homelessness as a member of the HOME Consortium voting on the Allocation Committee annually. This committee reviews applications and annually gives HOME funds to transitional housing providers.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

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The City of West Jordan is aware of the critical and ongoing need of affordable rental housing development. Low incomes and increasing rents during PY 2023 have increased the affordability gap between resident's income and their housing costs. The City continues to support and participates in the Salt Lake County HOME Consortium for the development of affordable units. The City has developed a total of 136 senior units in West Jordan and supported the development of low- to moderate-income housing projects throughout the County.

The City partners with and makes referrals to public service providers who provide rapid rehousing and housing counseling. Our partner, The INN Between, provides respite care for LMI and/or homeless individuals with nowhere to go after they are discharged from hospitals. The City partners with ASSIST, Inc. to make emergency home repairs, and provides the Housing Rehabilitation Program to keep families in existing homes that are safe and decent. The City is aware of the critical need for housing the most vulnerable and works with Salt Lake County to alleviate the need.

Although the City does not offer housing options for homeless people who have been discharged from mental health facilities, foster care and corrections programs, there are several group homes located in West Jordan for which CDBG staff can make referrals. Homeless persons who require respite care after being released from a health care facility can be referred to our partner, The INN Between, by CDBG staff.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of West Jordan recognizes the importance of prevention, rehabilitation, education, and transitional efforts to permanent housing for at-risk or homeless persons. The City continues to support the Salt Lake County HOME Consortium in providing assistance for short-term rental assistance and emergency home issues to keep people in their existing homes instead of becoming homeless. Other ways the City has participated in this effort is partnering with and providing referrals to public service providers who provide rapid rehousing and housing counseling, as well as peripheral agencies that can help cost-burdened LMI persons meet their needs such as Big Brothers Big Sisters, Senior Charity Care Foundation, Legal Aid Society of Salt Lake, ASSIST, and Housing Rehabilitation Loan Program.

## **CR-30: Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City of West Jordan does not own, operate or manage any public housing. The West Valley Housing Authority and the Housing Authority of Salt Lake County operate in entitlement cities of the County. The City works with them closely with the agencies and makes referrals to them.

The CDBG staff is available to act as a resource by providing direct information to persons calling-in or visiting City Hall concerning the need for public housing. Information will be provided including contact information, program information and actual calling for persons in need of assistance without means to contact the local public housing agency.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

No actions were taken during PY2023 since the City of West Jordan does not operate a public housing agency; however, the Downpayment Assistance Program is open to any person wishing to purchase a home in West Jordan.

### **Actions taken to provide assistance to troubled PHAs**

The City of West Jordan does not operate a public housing agency.

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**CR-35: Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City has completed two separate housing plans addressing various housing issues. The “Regional Analysis of Impediments for Salt Lake County” which is addressed in the last section of CR-35 and “The Moderate-Income Housing Plan” was updated during PY2023 General Plan Update and identifies the greatest needs and how to mitigate the negative effects of public policies that serve as barriers to affordable housing as follows:

The Moderate-Income Housing Plan identified the City as having a substantial number of affordable housing units in the City at a value of 80% of the median price in Salt Lake County. However, due to the population boom in the valley and surrounding counties, this number has been reduced substantially in the last few years. The City reviews this plan each year and makes updates as necessary and appropriate to provide a pathway for availability of moderate-income homes.

In the last few years, the State has legislated that accessory dwelling units be allowed in all jurisdictions. West Jordan has responded by amending the Zoning Code to allow for internal accessory dwelling units in all single-family, detached dwellings, and external accessory dwelling units are allowed in residential areas with a lot size of 10,000 square feet or larger. Since the amendment, 99 accessory dwelling units have been approved by the Community Development Department.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The primary obstacle to meeting the underserved needs in the City is the lack of available funding to the City and to the various non-profit agencies the City partners with in serving the low- and moderate-income residents. The difficulty in leveraging funding is magnified by the decrease in public and private funds. This issue is not only found in West Jordan but in almost every jurisdiction in the country.

In the areas of addressing the concerns with Human Capital and Neighborhood & Economic Development, the City still works with Wasatch Front Regional Council, Salt Lake County Grants Committee, the United Way, Salt Lake Homeless Coordination Committee (COC) as well as many local nonprofits to develop partnerships to fund various activities identified in our needs analysis. In addition, The City works closely with various housing agencies, social service providers, aging and disability organizations to gather data and to identify service gaps in West Jordan and Salt Lake County. The City is continuing to work with developers and businesses to provide future affordable housing and employment opportunities.



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Activities during PY 2023 also included the following:

**Housing:** As noted throughout the CAPER, the City allocated 66% for housing programs to fund the Emergency Home Repair and Access Improvements Program, Housing Rehabilitation Loan Program, and Down Payment Assistance Program. Through the Emergency Home Repair and Access Improvements Program administered by ASSIST, 28 low to moderate income households assisted.

**Neighborhoods:** The City has identified several locations for Low- to moderate-income neighborhood infrastructure projects and has been working on a large sidewalk replacement project in the Dixie Valley Neighborhood which is anticipated to be completed by the end of calendar year, the City has also begun work on two parks projects and a storm drain project. The projects are anticipated to be completed in 2025. The City has also increased its level of code enforcement in the City through both enforcement and education to the public on how to avoid citations.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

More than 85% of the City housing supply was constructed after 1978, so the issue of lead-based paint is not a major issue in the City. The City does provide information concerning lead base paint on its website and in each application for housing rehabilitation and down payment assistance programs funded with CDBG.

For the Housing Rehabilitation Loan Program and Downpayment Assistance Program, each house constructed prior to 1978 is inspected for lead-based paint by a certified inspector. If an issue is identified, then a work mitigation plan is established. No issues were identified during the 2023 program year.

In the emergency home repair and access program operated by ASSIST, Inc., each home is inspected by their staff and a certified staff person for lead-based paint. No rehabilitation issues were identified by ASSIST, Inc. during the 2023 program year.

Inspectors for both City and ASSIST, Inc. programs are current and maintain their certifications as required.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The PY 2023 Annual Action Plan funded no direct programs toward job training or education to assist families out of poverty. The City funded support services for low- and moderate-income households to maintain their place of residency with home repairs, rehabilitation and counseling services. Indirectly, through these programs, the City assisted several households maintain their affordable housing.

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To assist in the reduction of poverty-level families in West Jordan, the City has continued to support the local nonprofits serving the community. The City also anticipates that the CDBG-funded public infrastructure improvement projects constructed in the 2023 program year and will have prioritized Section 3 employees who then in turn receive job training and employment opportunities.

Efforts of the City have included the location of the Amazon facility which provided 1,500 new jobs. We anticipate that these new higher paying jobs will increase the opportunity for the low to moderate income households in West Jordan to make a living wage and make decent and safe housing more attainable. A large retailer is expected to open in PY 2023 adding hundreds of jobs for residents.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of West Jordan provided funding to non-profit agencies located both in and outside of the West Jordan community. These agencies all serve LMI persons with assistance for any needs from affordable housing to special needs and homeless populations. Our funding along with the private sector's provides an important collaboration to provide the services and programs needed for housing and community development.

During PY 2023, the City continued these existing partnerships and established new relationships with both for-profit and non-profit organizations to address the City's housing and community development needs. Assistance provided to our community service partners enable these partnerships to grow.

The City continued to work with Salt Lake County and all entitlement cities in the Salt Lake Valley to coordinate efforts and funding to stop any duplication of projects and to get the most efficient use of our limited funds. CDBG staff participates in a monthly non-profit partners meeting to create a more effective communicative environment.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City works in concert with the nonprofit social service and housing providers to identify gaps in service delivery. The City works with Salt Lake County and the other entitlement cities in the Salt Lake Valley to coordinate these efforts on a countywide basis. In addition to the local governments, the City remains in contact with local affordable housing developers such as Utah NonProfit Housing Corporation to address their needs for future housing projects within the City and throughout the County.

The City met with all entitlements during PY 2023 multiple times at their regular Grants

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Committee meetings and with housing developers and providers during the HOME Consortium project application review meetings.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The Regional Analysis of Impediments for Salt Lake County Identified the following concerns:

1. Housing Ratio Goal of 77/23 as a regional impediment. West Jordan’s recent housing plan articulates a long-term goal of an owner to renter ratio of 77 percent to 23 percent. This renter ratio is significantly lower than the current countywide ratio. Most housing economists believe that in the future the owner to renter ratio will likely move in the direction of more renters due to affordability, changing demographics, sluggish incomes, and housing preferences. Given these conditions, 23 percent renter housing is a regional impediment to housing opportunities for protected classes. The population of West Jordan is expected to increase by 50,000 by 2030. It will be one of the most rapidly growing cities in the county. To limit rental housing to 23 percent of the housing inventory in a large and rapidly growing city is contrary to a regional approach to fair housing.

At the end of Calendar Year 2023, the City reviewed the current and projected Housing Ratio Goal of 77/23. It was determined that the current rate of development and the number of proposed projects for the City is currently at a 73/27 ratio. This is due to the development of some multifamily properties in the City with increased density.

2. Omission of Incentives for Rent-Assisted Rental Housing – Due to increasing land costs, incentives such as density bonuses and fee waivers for rent-assisted projects would support and stimulate apartment development providing affordable rental housing opportunities. West Jordan has no incentives for affordable housing development.

Although there are no across the board incentives such as density bonuses, development plans can propose increased density based on amenities provided in the development plan. The density bonuses must be approved by City Council at the beginning of the development process.

During PY 2023 the City entered into discussions with a Utah-based non-profit builder who has completed several projects in the county. The City offered to provide the land for a small low-income apartment community. The builder was not able to build a strong enough capital stack to continue. The developer is looking for areas with Qualified Census Tracts to increase the amount of tax credits allowed for the project.

3. Housing Plan is vague on Future Needs by Type – The West Jordan housing element (2023) quantifies projected housing needs for moderate income households only through

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2023. Greater detail on housing needs by income group would help clarify long-term housing plans.

## **CR-40: Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.**

In PY 2023, 25% of subrecipients were monitored using a Risk Assessment Form, Subrecipient Monitoring Checklist, Exhibit 3-18 Guide for Review of Financial Management, and Exhibit 3-19 Guide for Review of Cost Allowability.

Minority business outreach will occur when the City engages in economic development activities.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

As outlined in the City's Citizen Participation Plan, a public notice was published in the Salt Lake Tribune on September 13, 2024 solicit input on the City's Program Year 2023 Consolidated Annual Performance Evaluation Report (CAPER). The notice was also posted on the Utah Public Notice website and the grants page of the City of West Jordan website. The CAPER was available for public review and comment September 13<sup>th</sup> thru 27<sup>th</sup>, 2024 on the City's website. In addition, a hard copy of the CAPER was available during regular business hours in the Community Development Department of West Jordan, Utah (8000 South Redwood Road - 2nd floor of City Hall).

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**CR-45: CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes to the program objectives were made during PY2023.

As a result of experiences, the City's CDBG staff have undertaken the writing of a new Policies and Procedures Manual which is anticipated to be approved by the CDBG committee in Program Year 2025.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

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**CR-58: Section 3**

**Identify the number of individuals assisted and the types of assistance provided**

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	1				
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	1				
Direct, on-the job training (including apprenticeships).	1				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

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**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

The Neighborhood Infrastructure Project/Kentucky Drive Sidewalk Activity began in June 2023. The contractor met the Section 3 Benchmark in that month, but not the Targeted Section 3 Benchmark. It is anticipated that the work done in PY 2023 on this project will meet both benchmarks.